



PUBLIC NOTICE

Federal Communications Commission
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October 27, 2003

TRAINING ON FCC ELECTRONIC FILING/LICENSING SYSTEMS TO BE CONDUCTED TUESDAY, NOVEMBER 18, 2003, IN WASHINGTON, DC.

Training will cover ECFS, EDOCS, ULS, CDBS and IBFS.

The Federal Communications Commission will offer training sessions on several of the FCC's electronic licensing and/or filing systems at its Washington, DC, headquarters on Tuesday, November 18, 2003. The training begins at 9:00 am in the Commission Meeting Room TW-C305, 445 Twelfth Street, SW.

This training is designed for those who have experience using the FCC's electronic systems and wish to become more proficient. The primary purpose of this training is to provide an opportunity for experienced users to:

- Gain a better understanding of how to most efficiently use the FCC systems;
- Learn how to "work around" common problems; and
- Increase understanding of system functions, features and limitations.

This session is not intended for new users needing an introduction to basic functions and will not provide hands-on classroom style training. Likewise, this session is not intended as a forum to discuss recommended changes or enhancements.

The training sessions are scheduled as follows:

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| • Check-in: | 9:00am - 9:30am |
| • Introduction: | 9:30am - 9:45am |
| • Electronic Comment Filing System (ECFS): | 9:45am - 10:45am |
| • Electronic Document Management System (EDOCS): | 11:00am - noon |
| • Universal Licensing System (ULS): | 12:45pm - 1:45pm |
| • Broadcast Radio & Television Electronic Filing System (CDBS): | 2:00pm - 3:00pm |
| • International Bureau Filing System (IBFS): | 3:15pm - 4:15pm |

Pre-registration by electronic mail (or phone) is required. The FCC will confirm your registration by return email. To register, please provide the following to Drew Eisenhauer (202-513-4534) at deisenha@fcc.gov.

- Name, organization, telephone number, email address
- Sessions you wish to attend
- Any questions or topics you would like the training to cover
- Accommodations needed or accessibility concerns

The meeting site is fully accessible to people using wheelchairs or other mobility aids. Meeting handouts can be provided in accessible formats; sign language interpreters, open captioning, and assistive listening devices can be provided on site. Please allow at least 5 days advance notice for requests for reasonable accommodations for people with disabilities. Include a description of the accommodation you will need including as much detail as you can.

For those who cannot attend, the sessions will be recorded and made available to the public within a week or so after the event. Recordings may be viewed on the FCC website <http://www.fcc.gov/realaudio/workshops.html> or purchased from CACI Productions, 341 Victory Drive, Herndon, VA 20170, (03) 834-1470, Ext. 19; Fax (703) 834-0111.

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